

**JEFFERSON COUNTY
LAW ENFORCEMENT/EMERGENCY MANAGEMENT
COMMITTEE MINUTES
April 26, 2013**

Present: Committee Members – Paul Babcock, George Jaeckel, Dwayne Morris, Ed Morse, Pam Rogers
Also present: Cptn. Duane Scott, Donna Haugom, Kim Buchholz and Marytha Blanchard, American Red Cross

1. **CALL MEETING TO ORDER** - The meeting was called to order at 8:30 a.m. by Chair Babcock.
2. **ROLL CALL** – Quorum established.
3. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW** – In compliance.
4. **REVIEW OF THE AGENDA** – No changes.
5. **COMMUNICATIONS** - None
6. **CITIZEN COMMENTS** – None
7. **APPROVAL OF MINUTES FROM MARCH 22, 2013 MEETING**
Jaeckel moved to approve the meeting minutes of March 22, 2013 meeting, seconded by Rogers as written. Motion carried.
8. **FLOODING UPDATE**
Haugom reported that the rivers are receding. Although currently receding, Haugom expressed slight concern of flooding due to still being in April. The 2008 flooding occurred in late June. During the flooding, Emergency Management provided 47,375 sandbags to local municipalities. We have about 30,000 sandbags remaining in stock. The initial Uniform Disaster Situation Report that was sent to the state estimated 40 residential structures as major damage, 120 residential structures in minor damage and \$50,000 in damage for roadways. Haugom has spoken with the Towns of Sumner and Koshkonong and the City of Jefferson regarding the Wisconsin Disaster fund that municipalities may apply for to assist with road repairs. Haugom explained that the application must go through our office and is a 70/30 grant; 70% funded, 30% match. Repairs must be completed prior to application. Haugom praised the local municipalities for their magnificent job in handling the flooding.
9. **JEFFERSON COUNTY HAZARDS MATERIALS/STRATEGIC PLAN**
Haugom handed out a copy of the plan to the committee members and briefly reviewed the plan. The plan has been distributed to this committee, the County Board Chair, County Administrator and local fire and police departments. Haugom answered committee questions on the plan.
10. **PLAN OF WORK**
Haugom reported that the office has completed the first half of the plan of work. All requirements were met by the required deadline. The financial were also submitted. The total EMPG grant award is for \$55,437.27. The first half payment is expected to be \$27,728.64. We are on target to receive entire grant amount.
11. **CONTINUITY OF OPERATIONS PLAN**
Haugom reported that the county continues to work on the Continuity of Operations Plan; what happens if something happens to the Courthouse; how will we function? Some of the departments are working on their plan and are on target with the established dates; other departments are behind on the time schedule. It is a lot of work but is very important for departments to be prepared for a disaster.

12. SIMCOM EXERCISE 2013

The final planning conference was held on 4/22/13. The functional exercise will be held on May 16, 2013 at the Jefferson County Fairgrounds. We are expecting about 200 people and 20 platforms to attend. This year the set up will utilize the entire fairgrounds and will have a simulation cell that will send injects to the platforms to respond to. Donna is the Incident Commander for the exercise. A grant was secured to cover the cost of the exercise which is estimated to be approximately \$3,000. Committee members are welcome to participate as observers during the event.

13. TRAINING/EXERCISES

Emergency management staff participated in the following trainings and presentations:

- a. 3 day CAMEO/Aloha/Marplot training, 2/19-21
- b. Health Department Nursing Students, 2/28
- c. VOAD Conference Faith Based Organizations, 3/4-5
- d. WEM/Homeland Security Governor's Conference, 3/6-7
- e. Severe Weather/Advanced Spotter Training, 3/12
- f. Pipeline Safety Training, 4/15
- g. Tornado Drill, 4/18

14. TIME & PLACE OF NEXT MEETING

The next meeting will be held on Friday, May 24, 2013 in Room 102 of the Jefferson County Courthouse.

15. ADJOURN – Motion to adjourn made by Jaeckel, seconded by Rogers. Meeting adjourned at 9:10 a.m.